

NISKAYUNA CENTRAL SCHOOL DISTRICT

PAYROLL OPTION

Your annual salary is paid in twenty-one (21) checks. You may choose to receive 1/21 of your annual salary in each check or you may receive 1/26 of your salary in the first twenty pay periods and 6/26 in your last payroll check.

Matthew E. Bourgeois
Assistant Superintendent for Business

Your preference (circle ONE):

1/21

OR

1/26

School Year: _____

Teacher Signature: _____

Print Name: _____

School: _____

Return form to:

Mary-Jo Palmiotto
Sr. Payroll Audit Clerk
Business Office