

"Who's Who" in the District Office

And other resources for getting the help & information you need



Superintendent's Office

Superintendent: Cosimo Tangorra, Jr.

Secretary: Cynthia Gagnon

x50706 / cgagnon@niskayschools.org

Office of Instruction

Assistant Superintendent for Instruction:

Lauren Gemmill

lgemmill@niskayschools.org

Secretary: TBA, x50703

- ▶ **Contact with questions about teaching certification and My Learning Plan.**

Student and Staff Support Services

Director of Student and Staff Support Services:

Mark Treanor

mtreanor@niskayschools.org

Human Resources Specialist: Martha Moran

x50740 / mmoran@niskayschools.org

District Registrar: Joan Vertigan

x50714 / jvertigan@niskayschools.org

- ▶ **Contact Joan about BEDS, rosters and other New York State reporting.**

Business Office

Director for Business & Finance: Carrie Nyc-Chevrier

cnyc-chevrier@niskayschools.org

Secretary: Terri Connelly

x50712 / tconnelly@niskayschools.org

- ▶ **Contact Terri about employee health insurance.**

Senior Payroll Clerk: Mary-Jo Palmiotto

x50719 / mpalmiotto@niskayschools.org

- ▶ **Contact Mary-Jo about paychecks.**

Communications Office

Communications Specialist: Matt Leon

x50707 / mleon@niskayschools.org

- ▶ **Contact Matt about the district website and to request publicity.**

TEACHER MENTORING PROGRAM

■ **Mentor Coordinator: Mary Johnson**
mejohanson@niskayschools.org

■ **Mentor Program Website**

<https://sites.google.com/a/niskayschools.org/niskayuna-central-school-district-s-mentoring-program/>

OTHER IMPORTANT INFORMATION

Technology Service Desk

For assistance with hardware, software, e-mail, Google Apps for Education, PowerSchool, and more, please submit a ticket at the following website:

- **Visit <https://bocescr.service-now.com/>** (Log-in with your e-mail username & password).
- **You can also access tutorials and troubleshoot technology issues by visiting the tech support wiki: https://wiki3.niskayschools.org/wiki/pages/v128D0M/Technology_Support.html**

Helpful Websites

Staff Resources (Access webmail, HR Forms, technology resources, & links to PowerSchool, Google Apps for Education, and more >

<http://www.niskayunaschools.org/staffresources>

District homepage >

www.niskayunaschools.org

District Calendar >

www.niskayunaschools.org/calendar